

# SCHOOL FACILITY USE AGREEMENT

## WATERVILLE PUBLIC SCHOOLS

School District No. 209 – PO BOX 490 – Waterville, WA 98858 – (509) 745-8584

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<hr/> <b>Name of Requestor &amp; Group/Organization</b>	<hr/> <b>Reason for Use</b>	<hr/> <b>Location/Access Requested</b>
<hr/> <b>From Date – To Date (Month/Day/Year)</b>	<hr/> <b>Days of Week/Weekend</b>	<hr/> <b>Time Requested for Facilities</b>
<hr/> <b>Admission Charge (if any)</b>	<hr/> <b>Time of Event</b>	<hr/> <b>Special Room Preparations</b>

Waterville School District takes the safety and security of their staff and students seriously, and is expecting all requesters to comply with the integrity of these measures. To increase the safety and security of Waterville School District staff and students, we have implemented a new access control system and added security cameras to all areas of the gym and weight room. The sole intent of this system is to secure the facilities from non-authorized personnel, ensure safety of staff and facility users, and to protect the assets of the school district. Access for Waterville School facilities will be with the use of a key and/or card; provided to each approved requester by administration and is to be used only for authorized access by the approved facility user.

We reserve the right to change gym reservations based on our priority use. Generally facility use will be prioritized in the following order: School Activities, Organized Youth Activities, Community Groups, Individual Community members. If you are authorized for ongoing access, please be respectful of groups who have reserved specific facility times by returning at a later time or make arrangements with the group leader to share space. To check availability please call the school. School facilities will not be available from midnight to 4am daily.

The key(s) and/or card is/are the responsibility of the individual, and as such, the obligations listed below shall be followed. Failure to do so may put the school district and others at a security risk or compromised situation, and may result in termination of access and/or payment of any damages or costs.

### **Guidelines:**

1. The key(s) and/or card will be issued to an adult, at least 21 years old. Verification of age must be provided through state issued ID. Facility users are required to complete and pass a background check through our school volunteer clearance process\* located on our school website prior to being approved for use.

\*go to [www.watervilleschool.org/employment](http://www.watervilleschool.org/employment) (or choose Join Our Team from the homepage) click the 'Apply For A Position' button, then 'Click to view current job openings' button under the Search Current Job Openings section. From that menu, select the Facility Use Application and complete as instructed.

2. For adult groups (all participants over 18) a Hold Harmless/Indemnity form must be completed. The applicant agrees to save and hold harmless the Waterville School District or any person attached thereto and agrees to assume full responsibility for all liabilities arising from incident to the occupancy and use of the school premises, including, but not limited to, personal injuries, copyright infringement and building damage.
3. For youth sports (under 18 years) a Compliance Statement for HB 1824, Youth Sports-Head Injury Policy form must be completed. Proof of group insurance may be required.

4. These key(s) and/or card are the property of Waterville School District and are on loan to you for the duration of your facility request. This agreement and facility access are in effect year round – however facility access will be temporarily suspended for needed upgrades including floor refinishing, during schoolwide events such as graduation, and as needed for facility improvements. Visitors and facility users are expected to respect facility closures during these times. Yearly – beginning on August 1 – facility personal use will be suspended pending completion of a new yearly agreement and personal use fee. Group use will be suspended at the end of the term described in the facility use request or at least yearly. (Yearly forms approved spring of 2022 will be approved until August of 2023)
5. Personal use fees for gym/weight room are \$50 yearly for gym and weight room access and do not include locker room or supply room use. Other fees are outlined in board policy and procedure found on the Waterville School website.
6. At no time will the key holder loan the key(s) and/or card to anyone. The facility may NOT be utilized unless the person approved for use of the facility is present. Any failure to follow this guideline will result in deactivation of card and forfeiture of key(s).
7. Any key and/or card damaged during the course of day-to-day activity will be replaced at no charge to the requester. Key and/or cards destroyed, lost or stolen may result in loss of future access and full restitution for cost to rekey your access points and \$25 for card replacement. Any key and/or card that is lost or stolen must be reported within a 24-hour period.
8. Alcoholic beverages and use of tobacco are not allowed on school premises. Gym shoes are required on gym floors. DO NOT wear shoes that have been worn outside or dark sole shoes on gym floor.
9. Incorrect or unsafe use of facilities or equipment is not allowed. Failure to adhere to these requirements could result in suspension of use and forfeiture of yearly fee.
10. Facility use may be impacted by changing state statute, health district order, changing legislation, or local health conditions. Waterville School will communicate these changes. Facility use will be required to meet local, state and federal requirements for schools.

**I have read and understood the implications with the use of the key and/or card.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email

**-----OFFICE USE ONLY BELOW THIS LINE-----**

Date background check completed \_\_\_\_\_ Date paid and amount \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_  
**Approval Signature**

\_\_\_\_\_  
**Date**

**HOLD HARMLESS/INDEMNITY**

**WATERVILLE SCHOOL DISTRICT**

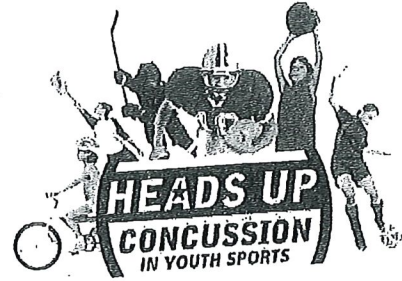
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I, \_\_\_\_\_, indemnify, hold harmless and defend the Waterville School District and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgement of every name and description against the School District as a result of loss, damage or injury to person or property by reason of my actions or omission by myself for the purpose of \_\_\_\_\_ (Name of Activity).

The undersigned, its officers and employees, shall through the signing of this Agreement, indemnify, hold harmless and defend the Waterville School District from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgement of every name and description against the named individual as a result of loss, damage or injury to person to property by reason of any actions or omission by the School, its agents or employees.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Parent/Athlete Concussion Information Sheet

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

## WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports **one or more** symptoms of concussion listed below after a bump, blow, or jolt to

### Did You Know?

- Most concussions occur *without* loss of consciousness.
- Athletes who have, at any point in their lives, had a concussion have an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

the head or body, s/he should be kept out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

SIGNS OBSERVED BY COACHING STAFF	SYMPTOMS REPORTED BY ATHLETES
Appears dazed or stunned	Headache or "pressure" in head
Is confused about assignment or position	Nausea or vomiting
Forgets an instruction	Balance problems or dizziness
Is unsure of game, score, or opponent	Double or blurry vision
Moves clumsily	Sensitivity to light
Answers questions slowly	Sensitivity to noise
Loses consciousness ( <i>even briefly</i> )	Feeling sluggish, hazy, foggy, or groggy
Shows mood, behavior, or personality changes	Concentration or memory problems
Can't recall events <i>prior</i> to hit or fall	Confusion
Can't recall events <i>after</i> hit or fall	Just not "feeling right" or "feeling down"

## CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that not only does not diminish, but gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (*even a brief loss of consciousness should be taken seriously*)

## WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. *They can even be fatal.*

It's better to miss one game than the whole season. For more information on concussions, visit: [www.cdc.gov/Concussion](http://www.cdc.gov/Concussion).

### *Remember*

Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

## WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, or playing video games, may cause concussion symptoms to reappear or get worse.

After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.

\_\_\_\_\_  
Student-Athlete Name Printed

\_\_\_\_\_  
Student-Athlete Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Legal Guardian Printed

\_\_\_\_\_  
Parent or Legal Guardian Signature

\_\_\_\_\_  
Date