

Superintendent/HS Principal:
Tabatha Mires
Elementary Principal/Facility Director:
Tayn Kendrick
Athletic Director:
Kieth Finkbeiner
Counselor:
Jill Moomaw



Waterville School District
200 E Birch St
Mailing: PO Box 490
Waterville, WA 98858

509-745-8585
509-745-9073 fax
Visit us at www.watervilleschool.org

PRINCIPAL COMPLAINT FORM

Policy 4220P Form 1

Instructions: Please submit this form to the building Principal. The information you provide will be kept confidential except as necessary to investigate and resolve your complaint.

Should you have any questions about the complaint policy or procedures, please refer to Board Policy 4220.

PERSONAL INFORMATION:

Name: _____	Phone _____
Students at this school, if any: _____	
Address _____	

Date of events this complaint is based on: _____	
Please describe your complaint as specifically as possible, using date, times, names, locations or situations (use additional paper if necessary)	

With whom have you spoken with to resolve your complaint? _____	
What action or remedy are you seeking to resolve this complaint? _____	

Signature _____	Date _____